



VERENIGING VAN *Antwerpse Bibliofielen* vzw

Zetel: Museum Plantin-Moretus | Vrijdagmarkt 22 2000 Antwerpen

De Gulden Passer / The Golden compasses

Journal for Book History

Ethical Code

The Golden compasses is a peer reviewed international scientific journal for book history committed to upholding the highest standards of publication ethics.

These guidelines are based on COPE's (Committee on Publication Ethics) Best Practice Guidelines for Journal Editors

1. PUBLICATION AND AUTHORSHIP

The publication of an article in a peer-reviewed journal is an essential building block in the development of a coherent and respected network of knowledge. Peer-reviewed articles support and embody the scientific method. It is therefore important to agree upon standards of expected ethical behaviour for all parties involved in the act of publishing.

2. AUTHOR'S RESPONSIBILITIES

Authors need to ensure that the submitted article is the work of the submitting author(s) and is not plagiarized, nor composed by AI systems, wholly or in part. They must also make sure that the submitted article is original, is not wholly or in part a re-publication of the author's earlier work, and contains no fraudulent data. If they have used the work and/or words of others, they must ensure that these have been properly cited.

It is also their responsibility to check that all copyrighted material within the article has permission for publication. The author is responsible for obtaining reproduction rights for images and for complying with the journal's editorial guidelines.

Authors should ensure that the manuscript submitted is not currently being considered for publication elsewhere.

In general, authors should not publish manuscripts describing essentially the same research in more than one major journal or publication. Self-plagiarism is considered unethical

publication behaviour and if sections are taken from a previous publication, a reference to the original text must appear in the article.

3. EDITORIAL RESPONSIBILITIES

Editors hold full authority to reject/accept an article; to promote publication of corrections or retractions when errors are found; to preserve anonymity of reviewers; and to have no conflict of interest with respect to articles they reject/accept. If an editor feels that there is likely to be a perception of a conflict of interest in relation to their handling of a submission, they will declare it to the other editors. The other editors will select reviewers and make all decisions on the paper.

Editorial decisions are not affected by the origins of the manuscript, including the nationality, ethnicity, political beliefs, race, gender or religion of the authors. Decisions to edit and publish are not determined by the policies of governments or other agencies outside of the journal itself.

The Editor-in-chief and the entire editorial board will not disclose any information about a manuscript under consideration to anyone other than the authors, potential reviewers and, in some cases, members of the editorial board.

Unpublished material disclosed in a submitted manuscript must not be used in the research of any member of the editorial board, without the express written consent of the author.

The Editor-in-chief undertakes that advertising, reprints or other commercial income will have no impact or influence on editorial decisions.

The Editor-in-chief and members of the editorial board are excluded from publication decisions when they are authors or have contributed to a manuscript.

4. PEER REVIEW AND REVIEWERS' RESPONSIBILITIES

The Golden Compasses is a peer-reviewed journal, and authors of articles are obliged to participate in our double blind peer review process.

Both the reviewers and the author remain anonymous throughout the "blind" review process. Reviewers are selected according to their expertise in their particular fields.

Reviewers are required to assess the document solely on the basis of its content. They have a responsibility to be objective in their judgments; to have no conflict of interest with respect to the research, with respect to the authors and/or with respect to the research funders; to point out relevant published work which is not yet cited by the author(s). Reviewers must clearly express their point of view with appropriate supporting arguments.

Any statement that an observation, derivation or argument has already been reported should be accompanied by a relevant citation. A reviewer should also draw to the attention of the Editor-in-chief any substantial similarities or overlaps between the manuscript under review and any other published material of which he or she is personally aware.

Privileged information or ideas obtained through peer review must remain confidential and must not be used for personal gain.

All manuscripts received for review must be treated as confidential. They must not be shown or discussed with others, unless authorised by the editor.

5. PUBLISHING ETHICS ISSUES

Members of the Editorial Board ensure the monitoring and safeguarding of the publishing ethics. This comprises the strict policy on plagiarism and fraudulent data, the strong commitment to publish corrections, clarifications, retractions and apologies when needed, and the strict preclusion of business needs from compromising intellectual and ethical standards.

The publisher signs a copyright agreement with every author that contains the mutual commitments.

6. RELATIONS OF THE EDITORIAL BOARD WITH THE JOURNAL OWNER AND PUBLISHER

The relationship of the editorial board to the journal owner and publisher (Antwerp Bibliophile Society) is based firmly on the principle of editorial independence. Editors make decisions on which articles to publish based on quality and suitability for the journal and without interference from the journal owner/publisher. The editorial board has established mechanisms to handle disagreements between itself and the Antwerp Bibliophile Society with due process. The Editor-in-chief communicates regularly with the journal's owner and publisher.

7. QUALITY ASSURANCE

The editors take all reasonable steps to ensure the quality of the material they publish, recognising that sections within the journal will have different aims and standards.

8. INTELLECTUAL PROPERTY

The editors are alert to intellectual property issues and work with their publisher to handle potential breaches of intellectual property laws and conventions. The editors support authors whose copyright has been breached or who have been the victims of plagiarism.

The editors are prepared to work with their publisher to defend authors' rights and pursue offenders (e.g. by requesting retractions or removal of material from websites) irrespective of whether *De Gulden Passer / The Golden Compasses* holds the copyright.

9. ENCOURAGING DEBATE

The editors encourage and are willing to consider cogent criticisms of work published in *De Gulden Passer / The Golden Compasses*. Authors of criticised material are given the opportunity to respond. The editors are open to research that challenges previous work published in the journal. The editors are responding promptly to complaints.

10. COMMERCIAL CONSIDERATIONS

The editors have declared policies on advertising in relation to the content of *De Gulden Passer / The Golden Compasses* and on processes for publishing sponsored supplements. To prove their independence towards any commercial interest, the editors publish a general description of *De Gulden Passer / The Golden Compasses'* income sources (e.g. the proportions received from display advertising, reprint sales, sponsored supplements, page charges, etc.).

11. CONTACT

For any questions, comments or criticisms regarding this ethical code, please contact: editor@thegoldencompasses.com.